

# Mount Pisgah United Methodist Church

## POSITION DESCRIPTION

### Student Pastor Job Description

POSITION TITLE:	Student Pastor	EXEMPTION STATUS:	Full time
JOB FAMILY:	Student Ministry	JOB LEVEL:	10
GENERAL POSITION SUMMARY:	Build pastoral relationships with parents and students through regular programs, special events, and contact work. Lead weekly programs with volunteer team.	POSITION RELATIONSHIPS SUPERVISES: (TITLES)	High School Interns Adult Volunteers
		SUPERVISED BY: (TITLE)	Family Life Director

**GENERAL DUTIES AND RESPONSIBILITIES:**

- To know and support the Church's vision, mission, and values; prioritize the strategy and develop methods to accomplish the strategy.
- While performing any procedure, all associates and contract personnel must observe applicable Safety, Health, and Environmental rules and guidelines. The use of appropriate personal protective equipment is required.
- Attend and participate in training opportunities and seminars relevant to this position.
- Adhere to appropriate Church operating procedures, benefit rules, employment, and safety policies/practices.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Works in collaboration with the Leadership Team to embrace and creatively execute our strategy through attraction, retention, and the spiritual growth of themselves and their teams as a part of our mission of making disciples of Jesus Christ.
- Leads mid-week large group program with the assistance of a team of high school students, senior interns, and adult volunteers. This includes leading games, delivering Bible-based messages (15-20 minutes), pastoral counseling with students on a one-on-one basis, and weekly preparation and clean-up tasks.
- Supports weekly Bible study at 9:30 AM on Sunday mornings by praying for leaders, giving guidance to leaders, leading lessons for groups, and attending groups to build relationships with students and adult volunteers
- Leads special events and retreats alongside other staff and adult volunteers to create opportunities for students to encounter Christ and experience the Holy Spirit in new, creative, fun, and community-building ways.
- Provides pastoral and/or logistical leadership on High School and Middle School Mission Trips
- Works in collaboration with other staff to plan weekly programs and special events
- Pastoral care and counseling with students on and off campus
- Collaborate with SL Administrative Pastor to create branding for all SL events.
- Collaborate with SL Administrative Pastor to design ministry materials.
- Provide guidance and support to Small Group Leaders, including, but not limited to, providing materials, leading lessons, attending groups, and offering equipping events for leaders.
- Contact work in local schools to build partnerships with the local community and be present with students

**ADDITIONAL DUTIES AND RESPONSIBILITIES**

- Any other duties as assigned

This document is provided by the Church for the benefit of its employees. It is not a contract and does not create a contract of any kind. The Church, at its sole discretion, may modify, suspend or terminate the document at any time, with or without notice. Final interpretation of the document and its provisions is the responsibility of the Manager, Human Resources.

# Mount Pisgah United Methodist Church

## POSITION DESCRIPTION

### JOB SCOPE

Job has recurring work situations involving high degrees of discretion. The need for accuracy and effective utilization of available resources is high. Errors in judgment could cause disruptions to the Church's mission and adversely impact the attainment of the Church's goals. Work priorities are often self-determined; however, results are monitored by both the Senior Pastor and the PPR Committee.

### COMMUNICATIONS/CUSTOMER CONTACT

Contacts are across the entire Church community and in a leadership capacity. It is important for the Student Pastor to interact with the general Congregation after the Sunday worship services and be involved with various discipleship and service activities that involve both the Student Life community within the Church and the congregation in general. Community contact is a critical component of success in developing goodwill and interest in the word of God. Proactive, open communication with Church Council representatives, and other Ministry area representatives is expected.

### COMPETENCIES/QUALIFICATIONS OR TRAINING PREFERRED:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

#### **Education and Experience**

- Bachelor's degree in ministry or related field
- 2-4 years in a youth ministry setting

#### **Knowledge, Skills, and Abilities**

- A disciple of Jesus Christ with a mature faith and a passion to lead others to become disciples of Christ
- Heart of a pastor
- Experience counseling students
- An excellent leader, gifted in planning and managing people, projects, and budgets
- Strong team and talent-building, communication, and coordination skills
- Highly relational skills. Must be an encourager to all and work well across teams
- Ability to write and deliver creative and Biblically sound messages to middle and high school students

#### **Equipment and Applications**

- Computers, peripheral equipment
- Designated software applications
- Telephones, copiers, and other office equipment

### JOB CONDITIONS: (SEE EXAMPLES BELOW)

The physical demands described here are representative of those that must be met by an associate to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. While performing the duties of this job the associate is:

- Frequently required to sit; use hands to finger, handle, or feel; reach with hands and arms; and talk and hear
- Occasionally required to stand; walk; climb or balance; and stoop, kneel, crouch, or crawl
- Occasionally lift and/or move up to 30 pounds
- While performing the duties of this job, the associate may be occasionally exposed to fumes or airborne particles and toxic or caustic chemicals
- Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and the ability to adjust focus
- The noise level in the work environment is usually moderate

---

ASSOCIATE SIGNATURE CONFIRMS RECEIPT OF DESCRIPTION

This document is provided by the Church for the benefit of its employees. It is not a contract and does not create a contract of any kind. The Church, at its sole discretion, may modify, suspend or terminate the document at any time, with or without notice. Final interpretation of the document and its provisions is the responsibility of the Manager, Human Resources.

Mount Pisgah HR Form 002 dated 06/14/2019

Commented [CK1]: Trying to convey the importance of the Worship Arts Director to be visible to and involved with the Congregation beyond just the specific Worship Arts activities.

**Mount Pisgah United Methodist Church**  
POSITION DESCRIPTION

This document is provided by the Church for the benefit of its employees. It is not a contract and does not create a contract of any kind. The Church, at its sole discretion, may modify, suspend or terminate the document at any time, with or without notice. Final interpretation of the document and its provisions is the responsibility of the Manager, Human Resources.

Mount Pisgah HR Form 002 dated 06/14/2019